

MINUTES

Durham Convention & Visitors Bureau
Tourism Development Authority Meeting
101 East Morgan Street
Tuesday, September 26, 2006, 3:00 PM

Present

E'Vonne Coleman-Cook
Cora Cole-McFadden
Becky Heron
Ron Hunter

John Mallard
Brian McGhee
Tom Niemann
Mary Simpson

Jim Wagner
JoAnne Worthington
Reyn Bowman
Shelly Green

Absent

James Heyward

At 3:19 p.m., Chair E'Vonne Coleman-Cook called the meeting to order with James Heyward excused for business reasons. The following actions were taken:

- Reviewed and Discussed the Progress Report with special attention to the break-ins occurring Downtown and in hotel parking lots across the city as reported via the Lodging GM Listerv to DPD.
- Voted to approve the minutes of the Authority meeting of August 22, 2006.
- Voted to affirm retroactively, a policy to capitalize expenses over \$2,500 with at least a 3- year life.
- Received and discussed a progress report on implementation of the Cultural Master Plan.
- Reviewed the Annual Report Summary for the prior fiscal year and reviewed procedures for participating in the online annual evaluation of the Chief Executive Officer.

At 5:00 p.m., Chair Coleman Cook adjourned the meeting.

Respectfully Submitted,



Brian McGhee
Vice Chairman
Tourism Development Authority