

**DURHAM COUNTY MEMORIAL STADIUM AUTHORITY**  
(Minutes of the June 29, 2010 Special Call Meeting)

The Durham County Memorial Stadium Authority (the “Authority”) convened at 12:00 noon on Tuesday, June 29, 2010 at the Durham County Memorial Stadium (Construction Trailer) in Durham, North Carolina.

Members present included Chairman Tommy Hunt; Vice Chairman Willie Bradshaw; Ms. Becky Heron; Dan Moushon; and the undersigned as Secretary. Also present were Motiryo Keambiroiro, Director of General Services and Stadium Manager (the “Director”); Glen Whisler, County Engineer; Deborah Booth, Administrative Officer; Ray Ellis, Ground Maintenance Supervisor; Jim Faress, Project Manager; Carol Hammett, Assistant County Attorney. Also present were Robert Sotolongo, AIA, DTW Architects & Planners, Ltd.; representatives of Northern High School to include Walt Hensler, Larry McDonald, and Charles Gibbs. Also present was Virginia Bridges with the Raleigh News and Observer Newspaper.

Prior to the commencement of business, Ms. Heron requested the indulgence of the group to honor our distinguished colleague, Willie Bradshaw, upon his induction into the National Federation of State High School Associations Hall of Fame on July 10, 2010. Ms. Heron read the article appearing in the Durham *Herald-Sun*, “Top of the Heap,” acknowledging Mr. Bradshaw’s remarkable contribution to sports over the years, particularly in the Durham area. A standing ovation followed.

The minutes of the May 11, 2010 regular meeting were approved.

The agenda items were considered as follows:

**Construction Completion Update**

Jim Faress, Glenn Whisler, and Robert Sotolongo spoke to the issue. Jim Faress stated good progress is being made and we are optimistic that the project will be completed on or before the August 13, 2010 date. Jim urged Northern High to keep the alternate venue should it be needed. Jim stated that the press box may not be finished by August 13. Walt Hinsler of Northern High School Booster’s Club responded that the press box would not be an issue since it would not be needed. Mr. Sotolongo handed out Exhibit 1 (attached hereto) reflecting stages of completion of the several aspects of the project. Robert explained that the Certificate of Occupancy would be issued by the city in six standalone permits, which is helpful for early occupancy of the entire project. By best estimate, the improvements shown in “blue” would be completed in early August, the improvements shown in “yellow” would be completed in mid August, and the improvements in “red” (the press box) would be completed in mid to late August depending on the timely receipt of materials. Robert reminded those present that the completion would be indicated by issuance of the final Certificate of Occupancy, which would not happen unless and until all safety issues were addressed. In addition, Robert pointed out that landscaping would be delayed until later in the fall. This would not be a problem since there is a one year warranty on all plantings.

**Authority Member Re-Appointment**

Per letter from Michael D. Page, Chairman of the County Commissioners, Willie Bradshaw was reappointed for a full term to expire in May, 2015.

**Dedication Plaque**

The Director presented a proposed dedication plaque (Exhibit 3). The contents of the plaque were approved with the addition of the names of former Stadium Director Michael Turner and current Stadium Director, Motiryo Keambiroiro, and the name of the project architect. A redesigned plaque including these additions will be presented at the next meeting.

**Concession RFP/ Contract**

The Director stated that none of the invited concessionaires to the pre-bid meeting were present primarily because of the flat rate court requirement and the prohibition against the sale of alcohol. The Director stated that she was in discussions with Thompson, a concessionaire from Charlotte, North Carolina, who the Director thought was agreeable to negotiating a contract for the concession based on a "percentage of profits" rather than a "flat rate." The Director thought that this was appealing since it could result in a circumstance whereby the Northern High Booster's Club might participate. The Director was authorized by the Authority to continue negotiations with Thompson to hopefully be in position to recommend a concession contract on a year-to-year basis.

**Rules and Regulations**

Copies of rules and regulations (Exhibit 4) were distributed. Upon motion, the rules and regulations were duly approved.

The next meeting of the Authority, set for August 10, 2010, was changed to a week earlier on August 3, 2010 at a location to be determined. This action was taken to get a final update on the improvement completion.

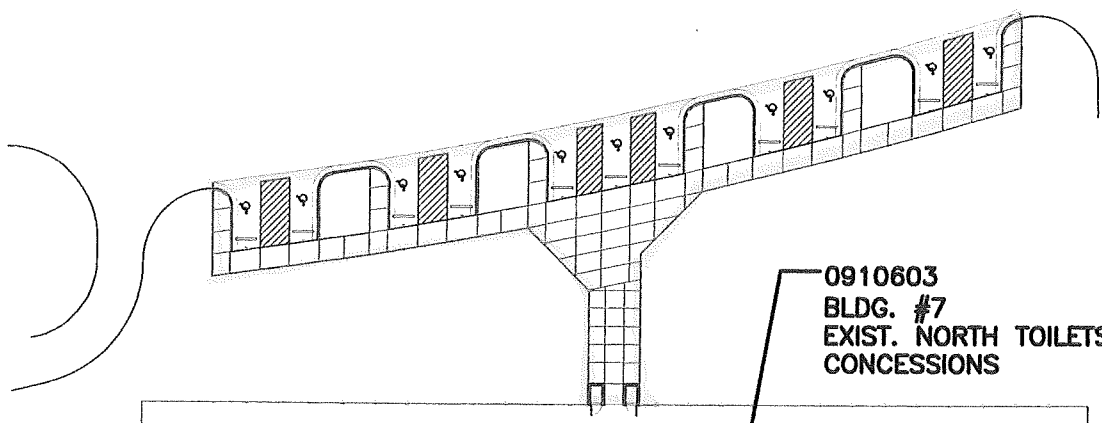
Upon motion the meeting was adjourned.

Respectfully submitted,

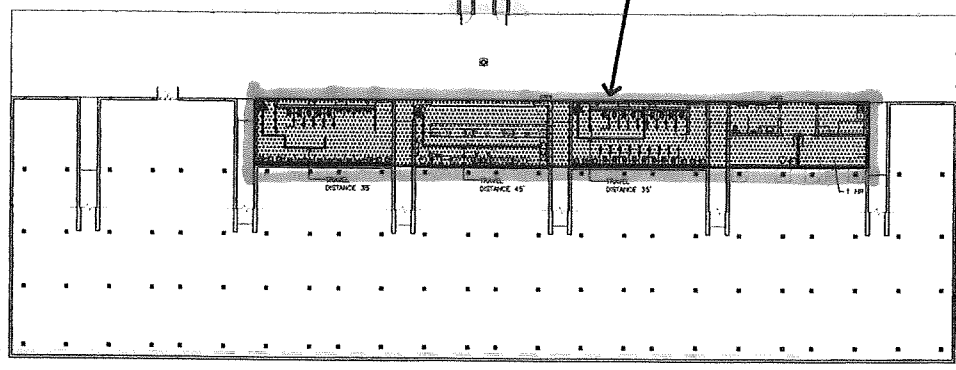


James T. Hedrick, Secretary  
Durham County Stadium Authority

2x1



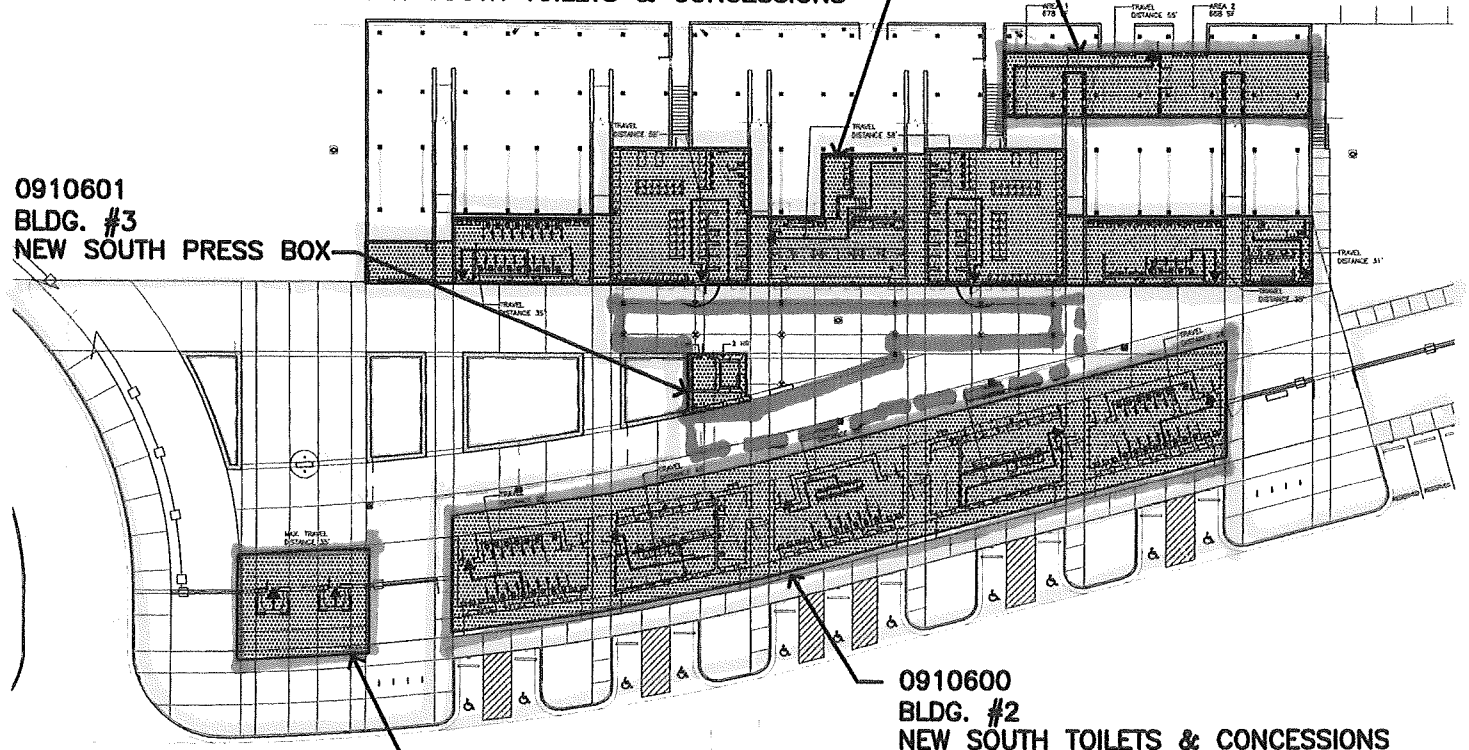
0910603  
BLDG. #7  
EXIST. NORTH TOILETS &  
CONCESSIONS



0910602  
BLDG. #4  
EXIST. SOUTH TOILETS & CONCESSIONS




0910604  
BLDG. #8  
NEW SOUTH STORAGE AREA

0910601  
BLDG. #3  
NEW SOUTH PRESS BOX



0910599  
BLDG. #1  
NEW SOUTH TICKET BOOTH

0910600  
BLDG. #2  
NEW SOUTH TOILETS & CONCESSIONS

-  COMPLETE LATE JULY/EARLY AUGUST
-  COMPLETE EARLY-MID AUGUST
-  COMPLETE MID-LATE AUGUST

DURHAM COUNTY STADIUM  
SCHEDULE UPDATE  
6.29.10 / DTW ARCHITECTS

EX 2



Michael D. Page  
Chairman  
702 Basil Drive  
Durham, NC 27713  
Email: mpage@co.durham.nc.us

Ellen W. Reckhow  
Vice Chairman  
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Email: ereckhow@aol.com

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BOARD OF COMMISSIONERS**

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May 25, 2010

Mr. Willie Bradshaw  
531 Uzzle Street  
Durham, NC 27713

Dear Mr. Bradshaw:

It is a pleasure to inform you that the County Commissioners, at our Regular Session on Monday, May 24, 2010, reappointed you to serve a full term on the Memorial Stadium Authority. Your appointment expires in May 2015.

By copy of this letter to Motiryo Keambiroiro, Durham County General Services Director, I am pleased to inform her of your reappointment and request that you continue to be notified of the board's meeting dates and other pertinent information.

On behalf of the Commissioners, I want to express appreciation for your interest in the affairs of the Durham Planning Commission and for your willingness to continue serving Durham County in this way.

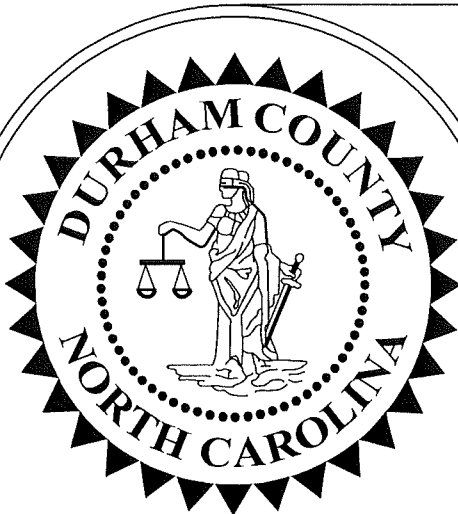
Sincerely,

Michael D. Page, Chairman  
Board of County Commissioners

EWR:AMM

cc: Ms. Motiryo Keambiroiro, Director, Durham County General Services

ET 3

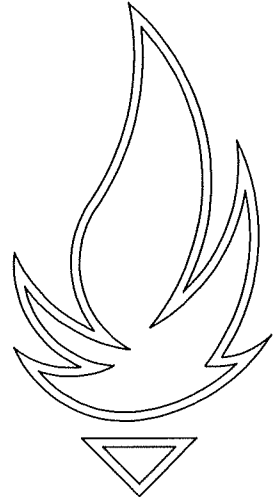


# DURHAM COUNTY MEMORIAL STADIUM

<b>MEMORIAL</b>	<b>STADIUM</b>	<b>AUTHORITY</b>
TOMMY HUNT		CHAIRMAN
WILLIE BRADSHAW		VICE-CHAIRMAN
JAMES T. HEDRICK		SECRETARY
BECKY M. HERON		
DANIEL W. MOUSHON		

<b>DURHAM</b>	<b>COUNTY</b>	<b>COMMISSIONERS</b>
MICHAEL D. PAGE		CHAIRMAN
ELLEN W. RECKHOW		VICE-CHAIRMAN
JOE W. BOWSER		
BECKY M. HERON		
BRENDA A. HOWERTON		

HARROD & ASSOC. CONSTRUCTORS, INC.	RALEIGH, N.C.
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3'-0"

# 2010

2'-6"

PROJECT DURHAM COUNTY MEMORIAL STADIUM PROJ # 08002			
DTW ARCHITECTS & PLANNERS, LTD. 2400 Broad St., Suite 2, P.O. Box 3636 Durham, N.C. 27704	DRAWN:	DATE: 6/9/10	PAGE:  OF
	CHECKED:	REV#: 53	

# DURHAM COUNTY MEMORIAL STADIUM

## RULES AND REGULATIONS

EX 24

### STADIUM FACILITY

1. The Press Box is for use by event officials, coaches and the media only. Professional conduct must be maintained in the Press Box at all times.
2. No bikes, skateboards, roller blades or skates allowed on the concourse, grandstands, track, etc.
3. No vehicles will be allowed to be parked or stored inside the stadium perimeter fencing, except Durham County Emergency Medical Services (EMS) vehicles.
4. The Home and Visiting team bands will access the playing field as instructed by the county attendant on duty.
5. Marker boards are provided in the home and visiting team locker rooms for team use, any deviation or abuse to county property may result in an additional cost to the user, or future use of the facility may be revoked.
6. No use of alcohol or other legally controlled substances anywhere on the stadium property.

### ARTIFICIAL TURF FIELD AND RUNNING TRACK SURFACES

1. Use of synthetic turf field is by contract only.
2. No food, chewing gum, hot or cold flavored drinks/ beverages, or sun flower seeds allowed on the turf field. Exception: Water is allowed.
3. No pet's area allowed, with the exception of handicap assistance.
4. No smoking, chewing tobacco, open flame or fireworks.
5. No cans, glass or glass containers.
6. No digging in turf or driving stakes into surface.
7. Absolutely no vehicles on turf or track surfaces.
8. No paint, chalk, permanent markings allowed on the turf or track surfaces.
9. No tape on the turf field surface.

10. No climbing on goal post.
11. No spectators allowed on track or turf.
12. No aircraft allowed except in the event of an emergency as coordinated by the EMS staff on duty.
13. For football games, each team will be issued up to 20 field passes for individuals other than players and coaches. No one will be allowed on the track or field without field passes.
14. Each team shall furnish sufficient support staff to enforce the above access rules.
15. Any body fluids, such as blood or vomit, must be cleaned up immediately by the team trainer. See the attendant for biohazard clean-up kits and instructions for their use.
16. For other events, stages or other large structures erected on the turf must be set on minimum 16"X16"X 1½" base pads.
17. For special events, graduations and other similar ceremonies, only chairs, tables and similar items with blunt leg tips or slip-on protective leg tips will be allowed on the turf with a plastic protective cover and ¾ inch plywood installed over the turf surface.
18. Team crossing areas of the track surface will require protective mats.
19. Running shoes and spikes are allowed - spike shoe wear is limited to 1/8" – 3/16" pins or pyramid spikes.
20. No wheeled vehicles or pets allowed on track.
21. Walkers and Joggers will be restricted to use of the outside lanes (5-8).
22. For track meets and practices, the stadium turf area may not be used as a team assembly or rest area – no pop-ups, tents, blankets, etc.
23. Limited vehicular traffic to only light-weighted maintenance equipment and mowers. Mower operators must elevate mowers to maximum height and all equipment should cross on plywood protective paths.
24. At the end of any event, only clean ice and water may be disposed of on the sidelines of the synthetic turf. All containers with flavored drinks (Gatorade, etc.) will be taken back to the locker rooms for disposal.
25. No golfing or Frisbee play.

26. No throwing of javelin or hammer impediments. Throwing of discus and shot put must be supervised and only in areas designated for the event.

<b>PARKING LOT</b>
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1. The coordination of parking will be the responsibility of the renting organization.
2. Tailgaters and food vendors will only dispose of cooking oil in the appropriate recycling stations.
3. No Trespassing when the gates are closed.
- 4.

The County of Durham is not responsible for any lost or stolen items.

Failure to follow Rules and regulations for this facility will may result in termination of current and future uses of the property.

No medical Services are provided on site if the premise is open for the general public's use during the day. It is the responsibility of the renting party to coordinate and provide medical services with the Durham County Emergency Medical Services.